



FAITH

PRIMARY ACADEMY

RECRUITMENT PACK

Midday Supervisor

Salary Range Grade 1 SCP 2-3



PROUD TO BE PART OF
ALL SAINTS
Multi Academy Trust



Staff support and challenge pupils to reach their full potential and realise the school's motto of 'loving and learning in the light of the Lord'.

Ofsted December 2018



Each classroom is well resourced, and staff support children in their learning.

Ofsted December 2018

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Letter from our CEO

Thank you for your interest in a position within the All Saints Multi Academy Trust.

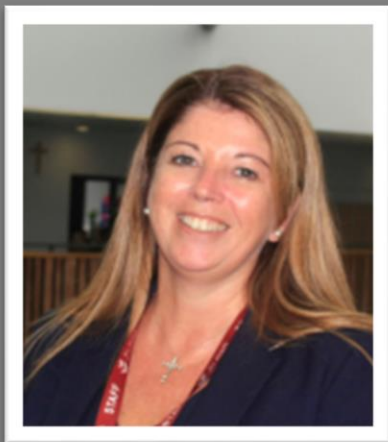
All Saints Multi Academy Trust is at an exciting time in its development and is committed to its mission of ensuring that all young people achieve and are successful.

All Saints Multi Academy Trust is a joint Catholic and Church of England trust with our Christian values driving all decision making, always in the best interests of our children and young people.

You will be joining a values driven, inspirational and ambitious organisation, so we are looking for an Outstanding candidate who can provide the highest quality of service to Faith Primary Academy and the Trust.

You will be committed to supporting our Christian and educational vision, providing strong leadership and supporting colleagues in ways which bring out their potential. Ultimately you will ensure that the best possible outcomes for our people are achieved.

Yours faithfully



Heather Duggan
CEO

Letter from our Primary School Improvement Officer

Faith Academy joined All Saints Multi Academy Trust on the 1st November 2022. It has been an exciting journey to date for Faith, being the first Primary School to join the Trust. We pride ourselves in our commitment to collaboration across the trust; sharing expertise and enhancing professional development for all staff through school to school support, network meetings and CPD. Faith Primary Academy has benefitted from being part of our family of schools while contributing to the sharing culture we have cultivated.

We are providing an exciting opportunity to be Head of School of this popular joint faith primary school.

We are looking for the right person to join our Trust Leadership Team; a professional with substantial school improvement experience who will help continue to drive Faith Academy on their improvement journey. We are looking for a Christian leader who will uphold and lead our Trust values of Aspiration, Inclusion and Service and who upholds the principles of ethical leadership.

If you would like to be a part of the All Saints Trust family and are driven to provide the best life chances for the children of Faith Academy as Head of School, we would love to hear from you.

David Smith
Trust Primary School Improvement Officer

Academy Information

Faith Primary Academy is popular school and has rising numbers. Visitors to our school are struck by the calm environment in classrooms, the friendly demeanour of the pupils, the enthusiasm for learning, the respect that pupils have for each other and the manner in which they 'look out' for each other. Visitors often praise the excellent behaviour demonstrated by our pupils and the last Ofsted report states that the behaviour of our pupils was 'outstanding'.

The academy is situated in a deprived and challenging ward and therefore the school is central to ensuring that the families and children facing those challenges are given the very best quality of education and support. We see it as our mission to give our young people the aspirations and ambitions to achieve well and become successful in life.

The Academy firmly believes that we need to provide the children in our care with all the necessary skills they need to be successful in their future life and sets about this with passion and fervour. We hope that by the time children leave then they are independent learners who have the repertoire of skills that will help them to succeed in the next steps of their education. At Faith we feel that it is the academic support we provide, along with the pastoral care and welfare support available go hand in hand and the whole team supports this through a developing programme of personal care, individual nurturing and collective responsibility.

The school knows that for the children to succeed and derive the maximum benefit from school then it has to offer a wide-ranging, engaging, exciting and interesting curriculum. A significant number of children arrive at school with a poverty of ambition and aspiration and therefore we know we have to challenge and overcome this by adopting a three-pronged approach. First, we recognise the importance of an appropriate curriculum that addresses the many gaps in children's basic skill and knowledge. Second, we want all of our children to have the entitlement of a full and purposeful curriculum. Third, we have to ensure that children are equipped with the knowledge and skills needed for them to reach their potential in later life.



Our Mission, Vision & Values

Our mission statement is “Loving and Learning in the Light of the Lord”.

Here at Faith, we aim to promote and live out our core Christian values: Love, Generosity, Compassion, Courage, Forgiveness, Friendship and Respect. We reflect on these values in Collective Worship, during RE lessons and by immersing ourselves in Bible stories during whole school events. Our Christian values are at the heart of our school, enabling everyone here to understand themselves, to learn to reflect on experiences and to know how to treat others. We aspire to enable the whole school community to live by these values in order to live like Jesus.

“Loving and Learning in the Light of the Lord”

Core Values

The school promotes seven core values which are;

Love - Generosity - Compassion - Courage - Forgiveness - Friendship - Respect





Leaders have created a safe and caring culture in which pupils feel confident that they have someone to talk with if they are worried.

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Application and Interview Process

After the closing date, shortlisting will be conducted by a panel. Please read the job description and person specification carefully before writing your application. All candidates invited to interview must bring the following documents:

- Documentary evidence of right to work in the UK.
- Documentary evidence of identity that will satisfy DBS requirements such as current driving licence including a photograph and/or passport and/or full birth certificate.
- Documentary proof of current name and address (i.e utility bill, dated within the last three months).
- Where appropriate any documentation evidencing changes of name.
- Documents confirming any educational or professional qualifications that are necessary or relevant for the post.

Please note that originals of the above are necessary. Photocopies of certified copies are not sufficient.

References and Pre-Employment Checks

We will seek references for candidates who have been successful at shortlisting and have been invited for interview. We will seek references prior to attending for the interview. We may approach previous employers for information to verify experience or qualifications before interview. In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people
- Emotional resilience in working with challenging behaviours
- Attitudes to use of authority and maintaining discipline

Conditional offer: Pre-employment Checks

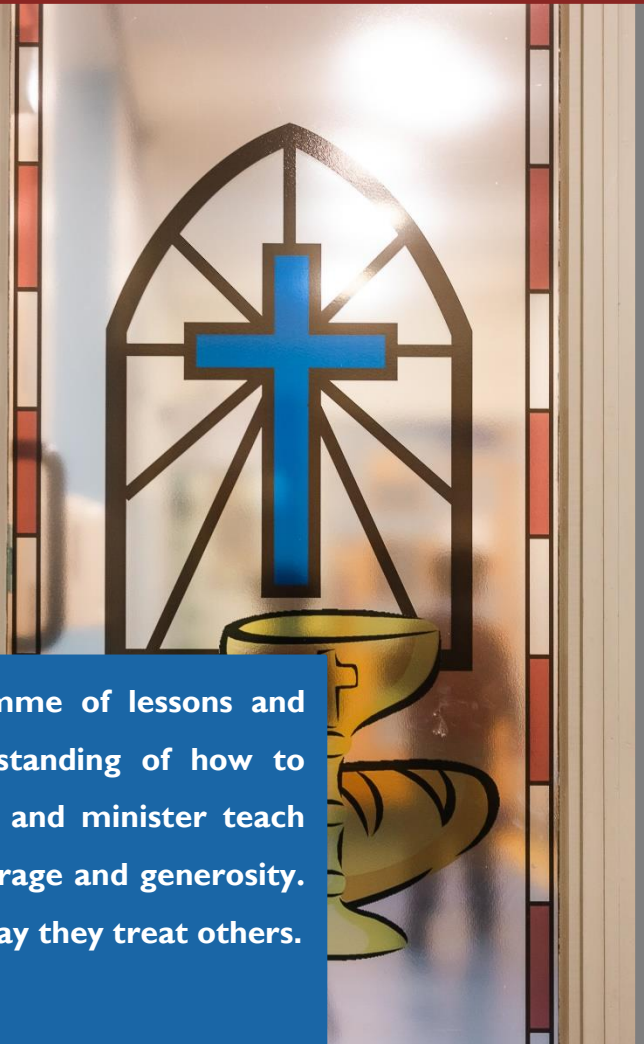
Any offer to successful candidates will be conditional upon:

- Verification of right to work in the UK
- Receipt of at least two satisfactory references (if these have not already been received)
- Verification of identity checks and qualifications
- Section 128 check
- Prohibition order
- Satisfactory DBS Disclosure and Barred List Check
- Verification of professional status such as QTS status, NPQH (where required)
- Completion of Employee Health Declaration
- Where the successful candidate has worked or been resident overseas in the previous ten years, such checks and confirmations as may be required in accordance with statutory guidance.



Pupils with SEND make very good progress in their learning. This is because skilled leaders keep a very careful check on provision to ensure that the learning activities that teachers plan precisely match the needs of these pupils.

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Staff, visitors and pupils plan a programme of lessons and assemblies which develop pupils' understanding of how to behave towards others. The local priest and minister teach pupils about values including respect, courage and generosity. Pupils learn to apply these values to the way they treat others.

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PRIMARY ACADEMY

Vacancy Specific Information



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Staff have high expectations for pupils' achievements and teach pupils to be successful and confident learners. As one pupil said, 'There is no such thing as I can't do it.'

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Job Vacancy

Role: Midday Supervisor

Salary: Grade 1, SCP 2-3 (£12.26-12.46 per hour)

Contract: Term Time working – 7.5 hours per week

Applications are invited for an enthusiastic and ambitious Midday Supervisor to join our team.

We are determined that the successful candidate will have:

- A passion for working with young people.
- A passion for making a difference for young people in the city of Liverpool.

Application packs are available on the Trust website at www.allsaintsmat.org/vacancies.

Completed application forms should be forwarded to recruitment@allsaintsmat.org

Our Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo safeguarding checks appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The post is exempt from the Rehabilitation of Offenders Act 1974 and the Trust is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

The Trust is an equal opportunities employer.

Job Description

Job Title: Midday Supervisor

Grade and Salary: Grade 1, SCP 2-3

Reporting to: Leadership

Contract Type: Permanent

We are currently looking to employ a Midday Supervisor to join our friendly, hardworking team.

You will be responsible for the following:

- Supporting children's play during lunchtime,
- Keeping the hall/classroom clean and tidy,
- Supervising the children during lunchtime,
- Administering First Aid, and other responsibilities as per Job Description.

The successful candidate will need to be positive role models with high expectations of the children in their care.

We are a hardworking, ambitious and dedicated team of staff who strive to deliver excellent outcomes for our pupils through an engaging and stimulating curriculum, challenging and varied learning opportunities as well as a caring, nurturing environment. Faith Primary is a welcoming school, firmly driven by its mission as a joint Catholic and Anglican Community. The Governing Body wish to appoint a professional with a clear vision and strong commitment to the Christian ethos of our school.

We aim to make every child's experience at Faith happy, exciting and full of playful discovery. Our school is a happy place to work, where all staff feel valued, appreciated and part of our team.

Job Description

We will offer you:

- a friendly and welcoming team
- hardworking and dedicated colleagues
- enthusiastic children
- supportive parents, carers and community
- a committed and fully involved governing body
- a well-resourced learning environment
- opportunities for professional development

Additional Information

- The job purpose and key statements remain indicative and by no means exclusive. Given the evolving needs of the Academy, flexibility among staff is very important. All staff may be required to undertake other such reasonable duties as may be required from time to time in line with the grade of their post.
- An Enhanced DBS Check will be requested on successful application to a position at the Trust.

Person Specification

Qualifications and Professional Development	Essential	Desirable
5 GCSE passes A* - C or equivalent		✓
First aid qualification		✓
Personal Qualities		
Patient, tolerant, sympathetic. Ability to be firm, but fair.	✓	
Enjoy working with and supporting children	✓	
Hardworking and conscientious	✓	
Willing mindset and flexibility	✓	
Respect for confidentiality	✓	
Able to be fun and have a good sense of humour!	✓	
Skills and Attributes		
Ability to work within a team	✓	
Ability to use initiative	✓	
Ability to follow instructions	✓	
Ability to guide and supervise children	✓	
Interest and willingness to learn new skills and undertake training		✓
Approach to Work		
Commitment to the Academy's Christian ethos	✓	



FAITH

PRIMARY ACADEMY

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Faith Primary Academy is proud to be a member of the All Saints Multi Academy Trust.
All Saints Multi Academy Trust is the operating name for the The Liverpool Joint Catholic and Church of England Academies Trust (Company Number 07007398).
51 Horrocks Avenue, Garston, Liverpool, L19 5NY.



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